



Cefnogir gan
Lywodraeth Cymru

Supported by
Welsh Government

Help to Buy – Wales Property Information Form

www.helptobuywales.co.uk

Property Information Form

Confidential



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Please complete this form to apply for a loan from the Help to Buy - Wales scheme.
Please complete all sections in full using **BLOCK CAPITALS** to enable us to process your application quickly.

Section 1: Applicant details

Applicant 1 (lead applicant)	Forename:		Current address:	Previous address:		
	Middle name(s):					
	Title:	Surname:				
	Telephone:					
	Date of Birth:	d d m m y y y y			Postcode:	Postcode:
	Job Title:				Email:	
Applicant 2	Forename:		Current address:	Previous address:		
	Middle name(s):					
	Title:	Surname:				
	Telephone:					
	Date of Birth:	d d m m y y y y			Postcode:	Postcode:
	Job Title:				Email:	
Applicant 3	Forename:		Current address:	Previous address:		
	Middle name(s):					
	Title:	Surname:				
	Telephone:					
	Date of Birth:	d d m m y y y y			Postcode:	Postcode:
	Job Title:				Email:	

What is your relationship to Applicant 1 (lead applicant)?

Applicant 2

Applicant 3

Section 2: Property Details

Property to be purchased	Developer:		Address:						
	Site name:								
	Full purchase price:	£							
	Applicant's mortgage amount (i.e. maximum amount to be obtained by applicant):	£							
	No. of bedrooms:		Postcode:						
	Requested Help to Buy - Wales Shared Equity Loan:		£						
	Deposit amount:		£						
	Expected mortgage term (if known):								
	Expected exchange of contracts date:		d	d	m	m	y	y	y
Expected completion date:		d	d	m	m	y	y	y	y

Applicant's conveyancer's/ solicitor's details	Company name:		Address:			
	Contact:					
	Telephone:					
	E-mail:					
Independent financial adviser details	Company name:		Address:			
	Contact:					
	Telephone:					
	E-mail:					



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Section 3: Personal and Financial Details

	Applicant 1	Applicant 2	Applicant 3
Name of employer:			
Address:			
Job title:			
Length of employment:			

	Applicant 1	Applicant 2	Applicant 3
Gross annual income (before tax and NI):	£	£	£
Net monthly income (after PAYE and NI):	£	£	£
Regular annual overtime, bonuses and commissions:	£	£	£
Additional monthly household income:	£	£	£
Monthly Working Tax Credits:	£	£	£
Monthly Child Tax Credits:	£	£	£
Monthly Child Benefit:	£	£	£
Monthly Disability Allowance:	£	£	£
Monthly guaranteed maintenance income:	£	£	£
Other regular income including other allowances:	£	£	£
Total monthly loans/HP payments:	£	£	£
Total current credit card and store card balances:	£	£	£
New monthly mortgage payment (if known):	£	£	£
New monthly service charge for the proposed property (if known):	£	£	£

Please tick here to confirm you have provided copies of your payslip covering your earnings for the last 3 months



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Applicant 1			Applicant 2			Applicant 3																	
Are you a first-time buyer?	YES	NO	Are you a first-time buyer?	YES	NO	Are you a first-time buyer?	YES	NO															
Do you own a residential property?	YES	NO	Do you own a residential property?	YES	NO	Do you own a residential property?	YES	NO															
If, yes, please provide details below:			If, yes, please provide details below:			If, yes, please provide details below:																	
Address:			Address:			Address:																	
Postcode			Postcode			Postcode																	
Proposed date of sale:			Proposed date of sale:			Proposed date of sale:																	
d	d	m	m	y	y	y	y	d	d	m	m	y	y	y	y	d	d	m	m	y	y	y	y

Number of adults to live in the property:		Number of children to live in the property:	
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For these purposes those aged 18+ at the expected purchase completion date completed on page 1 are adults and those aged below 18 are children.



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Section 4: Disclosures and Agreements

Please read the following important information carefully. This sets out how Help to Buy (Wales) Limited (HtBW) will use the information provided in this application as well as necessary authorisations which respective applicants referred to 'I', 'We', 'me', 'us', 'you' are providing to HtBW. False or misleading information will result in the application being declined without further explanation.

1. I/We certify the information provided is true and accurate.
2. I/We acknowledge that the term of the HtBW shared equity loan is 25 years (subject to earlier redemption in accordance with the shared equity loan provisions).
3. I/We acknowledge that if I/We own a residential property that I/We will sell the interest in that property (or properties) in advance of completing the purchase of the Property with the assistance of a HtBW shared equity loan and that it is a condition of the shared equity loan that the Property which is the subject of the HtBW shared equity loan will be the only residential property I/We have any interest in for the duration of the HtBW shared equity loan.
4. I/We further acknowledge that the Welsh Government has appointed HtBW as the Agency to manage the HtBW shared equity loans scheme and that all correspondence and payments required under HtBW scheme will be addressed to HtBW.
5. I/We declare and confirm that I am (or if there is more than one applicant that each applicant is) a:
 - UK National
 - EEA Citizen
 - Person with indefinite leave to remain status
 - Other
6. HtBW may also share this information for the same purpose with the Welsh Government, with other organisations that handle public funds and the Provider. The information may be used for statistical surveys, which means HtBW may pass this information in confidence to local authorities, the Department for Sustainable Futures and agencies working on HtBW's and the Welsh Government's behalf who may contact you.
7. All information the Applicant gives to HtBW on this form (and information resulting from contact with the Applicant's landlord, employer, conveyancer/solicitor, developer, independent financial adviser and/or mortgage broker) may be shared with the same only in relation to this application.
8. I/We authorise HtBW to request searches from credit reference agencies who will supply us with credit information as well as information from the Electoral Register. These agencies will record details of any searches whether or not this application proceeds.
9. I/We authorise HtBW to conduct other investigations required in the assessment of this application including credit scoring and statistical analysis to test the repayment of any funding provided.
10. I/We acknowledge that HtBW may share information about me/us with third parties such as credit reference agencies, financial crime prevention organisations, other Finance Wales Group companies, the Welsh Government and associated agents both for the assessment of this application, the prevention of financial crime and on-going management of any funding provided.
11. I/We agree that the information and supporting documentation provided will be used by HtBW to assess this application and HtBW's decision is final.
12. We can also provide you with information about other services available. Please tick this box if you would like to receive this information.
13. Credit searches and other information provided to us about you and those with whom you are linked financially may be used by HtBW and other companies if credit decisions are made about you or other members of your household. This information may also be used for debt tracing as well as the on-going management of any funding we provide.
14. Any information provided by you may be held by HtBW in its computer records to manage any funding provided and may be shared within the Finance Wales Group and with third parties to protect both ourselves and our customers against fraud.
15. In order to prevent or detect fraud the information provided in this application form will be shared with fraud prevention agencies. It is therefore vital that you provide accurate information at all times. If false or inaccurate information is provided and fraud is identified details will be passed to fraud prevention agencies.
16. You are entitled to copies of any personal data held about you by HtBW and ask for any inaccuracies to be corrected.
17. I/We understand that if it is found that false information has been given to obtain assistance under the HtBW scheme either knowingly or recklessly, appropriate legal action may be taken by HtBW under its equity mortgage on its shared equity loan.



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Section 4: Disclosures and Agreements (Continued)

I have read and understood the disclosures and agreements and in signing here confirm that the details in this form are accurate and the information provided is correct.

Applicant 1	Applicant 2	Applicant 3
Signed:	Signed:	Signed:
Print name:	Print name:	Print name:
Date: <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>	Date: <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>	Date: <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>

To help us identify you, please provide a password and appropriate password hint.
Your password should be a memorable word and must include between 5 and 8 capital letters.

Password:	Password hint:
<input type="text"/>	<input type="text"/>

Please tell us your preferred method of communication:

Post	<input type="checkbox"/>	Telephone	<input type="checkbox"/>	E-mail	<input type="checkbox"/>
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Please submit your completed property information form together with a copy of your reservation form by post, fax or email to:

Help to Buy (Wales) Ltd, 1 Capital Quarter, Tyndall Street, Cardiff CF10 4BZ

Fax: 029 2080 3451

Buyers' e-mail: buyers@helptobuywales.co.uk

Contact us

Tel: 08000 937 937

General enquiries: enquiries@helptobuywales.co.uk

www.helptobuywales.co.uk

This form is available in other formats and in Welsh on request. Please contact us to discuss your needs.

Help to Buy (Wales) Ltd manages the Help to Buy - Wales scheme on behalf of the Welsh Government.

Help to Buy (Wales) Ltd is registered in England and Wales under number 8708403.

Help to Buy (Wales) Limited is authorised and regulated by the Financial Conduct Authority for credit related regulated activities not covered by an exemption.



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Instruction to your Bank or Building Society to pay by Direct Debit

Please fill in the whole form using a ball point pen and send to:

Help to Buy (Wales) Limited
1 Capital Quarter
Tyndall Street
Cardiff
CF10 4BZ

Service User Number

4	4	0	9	2	0
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Reference

H	T	B	W																	
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Name(s) of Account Holder(s)

Instruction to your Bank or Building Society

Please pay Help to Buy (Wales) Limited Direct Debits from the account detailed in this Instruction subject to the safeguards assured by the Direct Debit Guarantee. I understand that this instruction may remain with Help to Buy (Wales) Limited and, if so, details will be passed electronically to my Bank/Building Society.

Bank/Building Society account number

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Branch Sort Code

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Name and full postal address of your Bank or Building Society

To the Manager	Bank/Building Society
Address	
Postcode	

Signature(s)
Date

Banks and Building Societies may not accept Direct Debit Instructions for some types of account

This guarantee should be detached and retained by the payer.



The Direct Debit Guarantee

- This Guarantee is offered by all Banks and Building Societies that accept instructions to pay Direct Debits.
- If there are any changes to the amount, date or frequency of your Direct Debit Help to Buy (Wales) Limited will notify you 10 working days in advance of your account being debited or as otherwise agreed. If you request Help to Buy (Wales) Limited to collect a payment, confirmation of the amount and date will be given to you at the time of the request.
- If an error is made in the payment of your Direct Debit by Help to Buy (Wales) Limited or your Bank or building Society, you are entitled to a full and immediate refund from your bank or building society. If you receive a refund you are not entitled to, you must pay it back when Help to Buy (Wales) Limited asks you to.
- You can cancel a Direct Debit at any time by simply contacting your Bank or Building Society. Written confirmation may be required. Please also notify us.